

**Hospitality Committee**

- Membership: At least eight affirmed persons (or as needed)
- Term: Two year term
- Selection Process: By the annual discernment and affirmation process conducted by the Leadership Commission.
- Function/Objective: To coordinate church hospitality events.
- Responsibilities:
- To coordinate fellowship meals and make arrangements for meetings involving food services.
  - To provide food periodically, as called upon, for Relief Sale set-up, Meat Canning, Relay for Life, etc.
  - To keep kitchen stocked with necessities for meals.
  - To clean kitchen cupboards periodically.
  - To coordinate love feasts at communion time as needed.
  - To communicate regularly with Day Care about shared kitchen times and space.
  - To arrange for lodging and meals for visiting speakers and groups.
- Accountability: To Congregation, Pastor
- Annual Report: Strongly recommended for historical purposes

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Revision Process: By Approval Method B (per page iii)  
Revision Dates: Aug. 2006