

**Martins Mennonite Church**

Original Draft: 10/12/99

**Church Greeter Coordinator**

Membership: One affirmed person (Coordinator)

Term: One (1) year

Selection Process: By the annual discernment and affirmation process conducted by the Leadership Commission.

Function/Objective: To provide a welcome and invitation for worship and fellowship to each person entering the church building Sunday mornings or other designated times.

Responsibilities:

- To arrange for persons to be at the doors greeting everyone who enters.
- To assist the physically challenged.
- To assist visitors in appropriate ways, esp. in finding suitable Sunday School classes.

Accountability: To Congregation and Pastor.

Annual Report: Optional

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Revision Process: By Approval Method B (per page iii)  
Revision Dates: Aug. 2006