

Adult Sunday School Superintendent and Assistant

- Membership: One affirmed Congregational Member for Assistant.
- Term: Two Years (One year term as Assistant Superintendent and one year as Superintendent)
- Selection Process: By the annual discernment and affirmation process conducted by the Leadership Commission.
One person affirmed as Assistant Superintendent each year.
- Function/Objective: Inspire, stimulate, and promote excellence in all Adult Sunday School activities.
- Responsibilities:
- A. To serve as Assistant Superintendent during the first year of office and serve as Superintendent during the second year of office.
 - B. First year
 - 1. To help Superintendent as needed.
 - 2. To assume duties of Superintendent in the event of Superintendent's prolonged illness or absence.
 - C. Second year
 - 1. To have general oversight of Sunday School.
 - 2. To plan classes, assign rooms, and appoint teachers.
 - 3. To order and distribute materials.
 - 4. To designate classes to conduct worship services at local nursing homes.
 - 5. To serve on Church Council.
 - 6. May serve on Worship Planning Team as requested or appropriate.
- Accountability: To Superintendent, Church Council, Elders
- Annual Report: Adult Superintendent Report strongly recommended for historical purposes

Revision Process: By Approval Method B (per page iii)
Revision Dates: Aug. 2006